

REQUEST FOR NOC/NDC POSSESSION

To: **The Director (Building Control)**
Defence Housing Authority,
Peshawar.

Date: ___/___/___

Subject: **REQUEST FOR NDC/NOC FOR POSSESSION**

I have decided to construct my house at Plot No. / Property No. _____ Sector _____ Phase _____
 Membership No. _____ File No. _____ Registered in the name of
 Mr / Mrs / Miss _____
 S/o D/o W/o _____ CNIC _____
 Cell No _____.

I am bound to pay all admissible dues on account of possession for my above mentioned plot / property. It is therefore, requested that NOC/NDC may please be issued.

Note: I have read the instructions over leaf and deposited the documents as required.

Yours Sincerely

Date: ___/___/___

FOR OFFICE USE ONLY

NOC BY TRANSFER BRANCH

Received on- __/__/__

It is certified that File No _____ Plot No _____ Sector _____ Phase _____
 property of Mr / Mrs. / Miss _____ is not under any litigation/ caution.
 Further process of NDC and possession may be initiated.

- 1st Owner of Svc Benefit Plot Yes No

Dir Transfer

Date: ___/___/___

FOR FINANCE BRANCH USE ONLY

Received on- ___/___/___

All dues are cleared by the applicant. Possession process may be commenced.

Dir Finance

Date: ___/___/___

FOR TOWN PLANING/BUILDING CONTROL ONLY

Received on- ___/___/___

Handover Possession Physically.

Dir Building Control

Date: ___/___/___

DOCUMENTS REQUIRED FOR NOC (No Objection Certificate)

1. Copy of NIC.
2. Copy of Allocation / Intimation / Allotment / Transfer Letter.
3. Customer shall be bound to deposit any sum payable even if identified after issuance of NOC/NDC

VALIDITY PERIOD OF NOC: 90 Days

1. NOC will be prepared within Seven days (On receipt of complete documents).
2. NOC can be applied by allottee / file holder only.